

ESCPAA Advisory Minutes 1/23/17

Attendance: Billy B., Danielle H., Jenna N., Chris C., Jamie C., Lisa C., Jon J., KC, Martial Z, John WM., Andy C., Courtney O., Casey F.,

Absent: Mercedes B., Maya GP., Kristin F., Rich F.

Reports

Chair: Billy B

No report.

Co-Chair: KC

- Buffalo Bid
 - Attended their first event - A Firm Resolution
 - Decent turnout - approximately 40 people
 - Had the opportunity to talk with several members of the committee - spirits seem to be high
- Rocypaa
 - Attended and helped to facilitate elections
 - Alex H. is the new Chair of the committee
 - Approximately 30 people in attendance
- Host
 - Committee has approved their Bylaws - on the Google drive
 - Hotel contract is signed and open for reservations
 - Spoke to Chloe while at Rocypaa and she was excited about her position and the Unity Partners she recently set up and the direction the committee us headed
 - Elise sent out the Google drive which contains approved business meeting minutes, financial documents (none currently), and subcommittee meeting minutes
- I was able to get the keys to the PO Box from Rob
 - Will be checking it on my next day off
 - Also spoke to Jenna about whether or not our PO Box was paid for and when it was last paid
 - I reached out to Rob to see when he last paid - August 2016
 - Jenna stated that there was no record in the financial documents passed to her on any recent payments
 - Spoke to Rob again and he said that he did not submit his receipt nor was he reimbursed
 - He will be stopping by the post office to see if they can reproduce a past receipt for reimbursement
- Worked with Jenna on the disbursements From Host 3
 - Will let Jenna share more on this

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UPCOMING EVENTS

- Holiday Extravaganza - Feb 4 from 5-11pm
- NERAASA - Framingham, MA Feb 24-26
- HVYPAA Valentine's Day Dance - Feb 11th @ 7pm - 11pm
- SENY Convention - March 24th - 26th - "Supporting Our Future"
- NYSIW - HOSTED in Area 47 - August 4th - 6th

Discussion: None

Treasurer: Jenna N.

Treasurer Report 1/23/2017

Balance in Advisory Bank Account \$2,937.48

No significant changes in Host 4 Account

New Business

Would like to bring up ESCY 3 Host Disbursements to re-discuss b/c new option does not follow literature breakdowns rather ESCY 2 breakdowns.

Secretary: Jamie C.

No report

Hotel Chair: Jon J.

Contract signed and submitted. Negotiations are done. It looks sweet. Haven't done much with other committee hotel contracts. I will get on that.

Outreach Chair: Rich F.

No report

Website: VACANT

Archives: Kristin F.

Archives are now in my possession.

Spoke to the Archives Chair of host and plan to bring her some literature and a literature rack to their event in February to use through out the year. (if I am not working)

Spoke to Morgan the bid book chair of HVYPAA who is in need of old big books books as reference. Once they are inventoried, I will give him any doubles we do not need. I will also be giving him the left over binders for HVYPAA to use for their bid rather than throw them away. (I have tons of bid books, if other bid city liaisons want them)

I will be adding to the tshirts of archives through my own collection for any that we are missing from the last three years. I will ask the group for theirs if I can't fill any gaps.

Does anyone know where the box of books came from? How can they be used?

NEW BUSINESS: Motion for a budget of \$125 for storage supplies needed to preserve the archives we currently have.

Prayer and Unity: Maya GP

I won't be on the call on Monday-I'm on vacation. The only thing I have to report is that I will be having the bylaws ad hoc call at 8 Pm next Monday. Thanks!
1/30/17

Billy: Talked to Chloe and started a host prayer partnership for host. They will be adding advisory to that list before the next call.

Buffalo Bid City Liaison – Lisa C.

Dropped the ball and waited to the last minute to reach out. Thanks KC for being informed about Buffalo.

HVYPAA Bid Liaison – Danielle H

Around 90 Pre reg for Bonfire

-Asked for an updated member list with contact info for all members

From what I understand there a lot of people with a lack of experience on the committee.. I want to reach out to them individually see how they are doing and let them know 1 on 1 that I am here if they have questions or need assistance with anything

-WORCYPAA and HVYPAA doing spaghetti dinner again – more information to follow (sometime in March)

-They are trying to get in touch with Bryan from campground this week to lock down Bonfire date

Will look at potential hotels Tomorrow

Event on 2/11/17 7pm-11pm 272 Wall Street Kingston, NY

Discussion: KC if they don't have a date for the bonfire, they should be aware the NYSIW is the first weekend in August.

WORCYPAA Bid Liaison Casey F.

Nothing to report.

NYCYPAA Bid Liaison Mercedes B

Not on the call.

OLD BUSINESS:

Business Research- Martial/Chris

I have not heard not from Rob so not much to update. Still waiting for a budget for the first two escypaa budgets to put escy 3 budget in that format. Can someone help me get in touch with Rob? KC offers to help get in touch with Rob.
Planning a conference call for Billy, KC, Martial, Jenna and Chris to see about moving forward.

Discussion:

Jenna: Am I or Chris responsible for taxes this year?

Chris: we have to file taxes because of Escy 3

Martial: we have to give them all the information for this year. So all the records and bank statements, receipts and financial records. Might want a spreadsheet of income, expenses, final numbers.

KC: do we have an accountant?

Martial: not yet but we had one to consult but we need to find out about one.

Billy: maybe the five of us can set up a call to discuss accountants and taxes.

NEW BUSINESS:

ESCY 3 Host Disbursements - Jenna

Jenna: I believe the original motion was made 12/27/16. (Jenna read details). Our Balance to be disbursed → \$12,201.70. Breakdown from literature doesn't match our area. Talked to KC and we discussed using the breakdown ESCYPAA 2 Host used.

KC: used a breakdown and in the Rochester there are too many districts in the Rochester area so we decided that with two intergroups in area 49 we would split between intergroups.

Chris: prudent reserve. If we are bringing that to 7500 wouldn't we need more money as advisory?

Billy: we will discuss at a later date.

Motion by Jenna: to give Licypaa 784.77 and then distribute the rest of the money, total \$11,416.93;

40 percent to advisory (\$4,566.91)

20% to intergroups (\$1,141.64 to each Nassau and Suffolk)

20% to GSO (2283.64)

5% to each of the four areas. (570.83 each)

Seconded by KC.

KC: Nothing to add

Jamie ; nothing

Jon J: no

John WM: nothing

Martial: come back to me

Danielle: nothing

Andy C: I like it

Chris: only concern related to prudent reserve question. If escypaa needs to be able to use the prudent we would not have any more money. More should be kept for advisory for unforeseen possibilities.

Lisa C. Nothing to add

Courtney: nothing to add

Casey F: nothing new to add

Martial: From District you got a letter of support, right? So wouldn't that be a supporting district?

Jenna: I don't understand the district portion. Don't know how to answer it.

John WM: I imagine it was there. In the bid requirements. We should think about donating to the district.

Billy: Jon J on the call? No. We don't have a quorum

KC: thought I didn't know we had a letter of support would we give one district but not the others. I thought the area and intergroups would cover that

JohnWM: I know escy 1 did district disbursements but did not do all 18 districts. Just the ones with committee members. It was only 5 districts.

Danielle: yes we did districts 1, 3, 7, 11, 17 for primary membership and support.

Jenna: the only thing I can think of to find out who wrote the letters is to check the bid books so we can find out where the letter was from.

John WM: I have a bid book for long island to check. There were 2 letters one from alt delegate and one from dcmc for Suffolk county. No district number.

Billy: we can come back because we cannot vote on this tonight without a quorum. I seem to remember having an election for alternates voting order and we might want to think about this in the future

Danielle: we would need a election for that?

Martial: we had alt 1, 2, 3,4, and soon and as people stepped off, the next would step in and if no quorum, we made alternates in that order fill the numbers

Danielle: if they were to fulfill a position for the other persons term.

Martial: like if I left alt 1 would come on for this year and next year. And if time left from original commitment they would go back to alternate. Did election through majority instead of third legacy.

On the call: Billy, 8 general members, 4 general members are not 4 alternates on the call.

Jamie: so if all alternates step in and vote, we can go forward with the vote.

Vote: 2 yes, 7 no 2 abstain

No minority opinion. Motion does not carry.

Jenna: Where do we go for disbursements?

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Martial: what are the three options in the literature if someone can read it now

Chris: read disbursement options.

Martial: what about if we pay long island their money fill prudent reserve and that leaves 11 grand.?

Jamie: no 11 grand or so is the total to disburse after paying LICYPAA back.

KC: after paying long island and advisory prudent reserve we have \$6850.02

Martial: what district convention held in? and was host meetings a different district?

Chris: yes two districts

Courtney: L Amityville and Hauppauge is Suffolk

Chris: we meet on Suffolk side.

Martial: 2 intergroups right?

Chris: yes

Martial: what if we give 25% across the board, districts, GSO, 25 to the areas 25 to intergroups. Areas: \$428 each, intergroups \$856 each and district \$856 each and GSO gets 1700. (amounts are approximations).

John: pay licypaa and refill prudent reserve for advisory and out of the money left the 25 percent to the gso, intergroups, areas and districts.

Billy: anyone opposed to that?

No opposed.

John motions: for archives budget \$125 for storage supplies needed to preserve the archives we currently have. Seconded by Jamie:

KC: nothing

Jamie: nothing

Martial: nothing

Danielle: nothing

Chris: do we have a budget for the upcoming year that we are adding this to? And are we gonna have a budget

Martial: we have a better understanding of budget once we talk to the lawyer

Andy: I agree with Chris we just voted on the distributions. And now Advisory won't have more than a prudent reserve.

Lisa: nothing to add

Courtney: nothing to add

Casey F. nothing

Martial: 40 percent to fill prudent reserve right?

Chris: 40 percent was a bit above so amount went down

Jenna: refill prudent reserve escy 3 \$3812.52 40 percent would have given advisory 4566.91

KC: the 25% numbers Martial gave were after the 4566.91 was subtracted for advisory.

Jenna: ok give me a second.

Martial: just asked to make sure that is correct because Andy said it changed the prudent reserve. The 6000 was after the 4566 number

Jenna: is this storage unit or containers?

Martial: she just wants storage containers because there are cardboard boxes and plastic bags right now.

Vote: 6 yes, 5 abstain motion carries

Martial: real quick, our prudent reserve for nonprofit is operating expenses so you can not have money going into a new year above a prudent reserve. It's for expenses and we don't make money until the end of the year. Advisory makes money at conventions so we have no money besides one event so that is what it is for.

Courtney: Question, was Nassau county intergroup included in disbursements? Our meeting is actually in Suffolk county.

Jenna: intergroups getting a total of 25 percent so each intergroup will get money.

Motion to close. 10:24pm

Jenna later sent an email to Jamie C referencing the disbursements motion that she intended on the call as follows:

Disbursements

- Balance to be disbursed → \$12,201.70
- Donation back to LICYPAA → (\$784.77)
- Total to be disbursed → \$11,416.93
 - 40% to Advisory
 - \$4,566.91
 - 20% to Intergroup in SENY (10% to each county)
 - \$1,141.64 (each)
 - 20% to GSO
 - \$2,283.34
 - 20% to the 4 Areas (5% to each)
 - \$570.83 (each)

Respectfully submitted: 1/23/17.

Jamie C.

ESCYPAA Advisory Secretary.