**ESCYPAA ADVISORY MINUTES 8/25/14**

Present: Martial, Jay, Will D, Rob, John, Jaime, Maya, Nick, Will G, Caroline, Danielle, Mike R

Reports

Chair: Martial Z

Elections have been selected for Oct. 4th for host. The reason we started this mtg early is to get the bylaws set by that date. Monday Sept. 1st will be next call.

Co-chair: Mike R

Treasurer: Jaime C

Was added as a signer on account as of the weekend of the convention. We need minutes that designate Jaime as the “Secretary” in order to confirm with the bank. Our account balance is $3500, Nick has $572 leftover from the adhoc

Secretary: Rob M

Hotel: Caroline N

Outreach: John M

Wrote up preliminary description of duties to be voted on in new business. Sat in on Nenypaa business mtg, they set up an adhoc committee to start reaching out to the 13 northern most counties of the state. John will be working with them.

Website: Will D

Rearranged the minutes on the site. Would like to explore different website hosting options to get dedicated emails for positions

Business research: Nick M

Exploring all options possible, getting quotes from various lawyers and accountants. We need a PO box.

Putting together an outline for actions we need to take, as well as a budget

Archives: Maya G

Archives from ESCYPAAI one have been obtained and restored by the host committee archivist. Will be turned over at the end of the thirty days. Adopted ICYPAA Archivist guidelines for position description.

Old business

Convention and thoughts of it.

Host committee elections

Past host committee Sept 2nd will be meeting to discuss financials, where money will go, etc.

Final disbandment meeting will be October 7th

New business

Ad hoc for Bylaws and/or bid requirements

Chair: Jay

Members: Nick and Mike

This committee will take care of adding new position descriptions to the bylaws

Mid-year event

Dates for meetings. (we have host elections and also world convention so there's a few possibilities)
John M. wrote position description to be voted on.

Oct 4th will be first in person meeting in Rochester.

Dan is the facebook administrator, needs to add Will D as a second admin

Conference calls will now begin at 9:15

**NEXT CONFERENCE CALL MONDAY SEPTEMBER 1st AT 9:15 PM**