ESCYPAA Advisory Minutes 9-21-15

Reports

Present: Martial Billy Rob Jamie KC Jon J John M Maya Nick Will G Alicia Danielle

Alternates: Kristin Jett Lisa Andrew Andy

Chair Martial Z

Co-chair Billy

Treasurer Jaime C

On 8/27/15, Martial Z. and Jamie C went to Chase Bank and met with employee Joseph Pillot, a Private Client Banker. Mike R. was removed from the account. Martial Z was added as a signer on the account. We opened two new checking accounts (Host1 and Host 2) within the ESCYPAA business account. One of the Host accounts will be kept dormant each year after the transition overlap between host committees disbanding and forming each year.

At this time, the current business checking is not being converted to an account that would be more appropriate to use as an LLC. Several issues arose. This is due to not having the necessary LLC documentation to provide to Chase.

On 9/4/15 Jamie C received a call from Joseph Pillot stated that there was a problem with opening the Host 1 and Host 2 checking accounts.  He stated that Jamie C needed to contact someone in their compliance department to further verify information or else the account conversion and opening of the two new additional checking accounts would not be completed. At this time, there is a call in to Deborah Charlaman, Chase Compliance Employee in order to find out what is needed to move forward with getting the accounts opened.

In addition, online access to the ESCYPAA Business Checking will no longer exist on its own. The online access will be linked to each individual signer added to the account based on their account profile with Chase. If a future signer does not bank with Chase they will need to create a profile with Chase using their own Social Security number.

Account balance is 4619.00

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Money In/Out** | **Balance** | **Payor/Payee** | **Description** | **Notes** |
| 8/24/2015 | 450 | 4619 | ATM Deposit | Unused travel stipends |

Secretary Rob M

Hotel KC

* Advisory held a conference call with Kyle L. regarding the hotel contracts on 08/26/15
* Members present were Martial, Billy, Andrew, KC
* Established Goals and Expectations going forward regarding the hotel contracts
	+ Advisory will make recommendations
	+ Host committee and Advisory will help with negotiations
	+ Figure out what hotel looks the best after negotiations
	+ Host Committee will approve the contract and submit it to Advisory
	+ Advisory will vote on the contract submitted by Host Committee
	+ Advisory will approve/sign the contract (with the Host Committees consent)
	+ Time frame of a month (hopefully)

**UPSKY Update**

* Lowest room rate currently - $119/night
* No Food/Bev Minimum
* Specific Clauses need to be added to or deleted from contract
	+ Forced-Mature Clause Added
	+ $5,000 charge needs to be deleted
	+ Check into 21 years or older to book a room needs to be negotiated/deleted

**HYATT Update**

* Room rate of $124/night
* This contract needs to be cleaned up and specific terms still need negotiated
	+ Newest Sales Rep (Tim) has been great to work with, understands working with A.A., should be able and willing to negotiate

**HILTON Update**

* The Hilton is not willing to negotiate and is longer being considered as a hotel to use for the convention
* Kyle will be working to have these contracts cleaned up prior to our walk through of the hotels on 10/03/15.

Outreach Jon J

Website John M

I got all the passwords I needed from Will, and got the most updated bylaws from Rob, put them on site. Removed info about this years convention, and said where the bid went and that we would have more info soon, to keep posted.

Business research Nick M

Archives Maya G

Archives are safe and dry. Have been keeping in contact with host for escypaa2&3 and advisory as well as nick from rockland-but all in a friendly manner not an advisory type of way. Sent Jamie a copy of escypaa1 bylaws.

Albany Liaison open

Binghampton Liaison open

Rockland Liaison open

Buffalo Liaison open

Old business

Convention and thoughts of it.

Liaison positions

Host committee elections

Banking/corporation info

Rob was talking to his dad about transferring signers/trustees on the corporation as advisory rotates, the best way to do that would be to add that responsibility to the position descriptions. This will be taken care of during the by laws ad hoc

Meeting Call time

John will send out a doodle survey to figure out when works best, will be discussed on the next call

Order of alternates voting

Billy motions that we vote in the alternates order when they are elected.

 Danielle stands for the Albany liason position

Seconded by John M

Unanimous

**Danielle Is now the Albany Bid Liaison**

Buffalo liaison

Nick is standing

Seconded by danielle

Unanimous

**Nick is now the Buffalo Bid Liaison**

Rockland Bid Liaison

John M and Will G are standing, john stands down because will does not have a position

Rob motions that Will G is the Rockland liaison

Seconded by Jon

Will decides to withdraw himself after minority opinion

John M is willing to stand

KC motions Danielle seconds

Unanimous

**John M is now the Rockland Bid Liaison**

Binghamton is still open

Billy motions for Nick

Nick withdraws on second thought

BInghamton is still open

Group inventory

Held the ad hoc call for the inventory. Decided to do it when we had our mid year event.
Also have been going to the LICYPAA meetings to help them and answer any questions. Hoping to hold it in buffalo, KC can find a moderator. Looking into what specific questions to ask.

John makes a motion that until we come up with a more permanent solution, the voting order for alternates to fill in on a vote is Kristin, Jett, Andy, Andrew, Lisa

Seconded by KC

Checked with the alternates to make sure this is ok without having the correct minutes.

Points were brought up that there is a lack of clarity and transparency to confidently vote on this now. Will be held until the next call

New business

Host Committee elections are being held October 3rd. Jon will get more information tonight and put it on the facebook page

Ad hoc for Mid-year event

Jon J is the chair

Ad hoc for By-law update

Nick is the chair

Billy will chair an adhoc for alternate voting