

## **ESCYPAA Advisory Conference Call**

**1/13/20**

**9:15pm**

Opening Prayer: Carolyn; Serenity Prayer

Attendance/Roll Call: Mercedes, Chris, Jenna, Bradley, Scott, Dana, Alex, Stephen, Casey, Ethan, Carolyn, Sarah, Kailee.

### **Chair Reports:**

Mercedes/Chair: Quarter of SixPM tonight Christine has finally sent what she calls a contract. That was one of the most pressing issues that we have been discussing, WORCY sent informations regarding mid-year event. Either Friday or Saturday I will be holding a phone call with Jeff and Gina to bridge communication, for any concerns questions etc. will be in attendance for WORCY elections.

Chris/Co-Chair: Will attend WORCY Elections 1/26/20. Next Bid City Liason call Wed 1/15/20 at 9:15pm on the usual conference line- Liasons expected to attend. Anyone that is interested in becoming a liason in the future or interested in what we do please feel to join on the call. In February's call we will be inviting bid cities to join our conference call.

Bradley/Treasurer: Still waiting on one check to clear to Rochester District from Host 6 with a balance of \$417.21. STCYPAA balance \$7990 and \$750.00 Seed Money. Adam Host 7 Treasurer will be on account hopefully this week. There has been alot of miscommunication from both banks. Advisory Account \$7000.00 TOTAL \$8167.21 for all three accounts.

Motion to approve Treasury Report. Seconded. Passed.

Mercedes: Discuss plans for easier solutions to negate these reoccurring problems for the next years elected officials.

Jenna/Website: Hasn't been able to officiate Slack account due to email address issue, and minutes have not been uploaded since Host elections. Will collaborate with Mercedes this week to address both areas with uploading previous minutes and master web account email address for slack account to have operational within upcoming week.

Dana/Hotel: We finally received contract! Woot woot!! YAYY! There were alot of collaborative efforts from multiple people. Mentioned to Christine that Dave (Host 7 Hotel Chair) had looked into other hotels as options, to which Christine called almost immediately. The contract has the same information as the proposal the only difference is the contract language. Christine acknowledged the miscommunication on all parts and created this contract from scratch using

the previous hotel contracts we had forwarded to her as a reference. Dave mentioned nervousness surrounding moral of the committee in regards to this hotel contract, Reached out to Gina (Host 7 Chair) to discuss concerns and also to chat. Next Adhoc Bylaws meeting will be 1/22/20 at 9:00pm. Would love to have more participation. Appreciates the continued support from the advisory committee.

Alex/Outreach: Unable to attend last outreach call due to work schedule conflicts. Asked Jeff(Host 7 Co-Chair) to run call- understands that he should have asked a member of advisory to stand in his place. Needs to change day of outreach call to tuesdays. Next call will be 2/11/20 at 9:15pm. Carolyn has been a huge help in the mid-year event planning.

Bobby/Archives: Not on call- Nothing to report.

Carolyn/Prayer&Unity: Mid-year planning started. Mercedes, Chris have been super helpful. Looking into suggestions, will visit possible locations within the next few weeks and narrow down to check date availability. Date of midyear event will be 5/23/20. There is a unity event scheduled the weekend prior but no other conflicts. Will attend WORCYPAA Elections. New Prayer partners are in the email report.

Stephen/SYRYPAA: No Report

Kailee/HVYPAA: Reached out to the chair of HVYPAA and has asked to be added to the email list. HVYPAA is hosting a SnowTubing event this saturday. Registration for event has been closed. Will follow up for more information on ticket sales. They are having a unity event on 2/16/20 "Whisper Walk" Location TBD.

Sarah/WORCYPAA: Sent Report in Email. Speaking to Allison and is looking forward to attending WORCYPAA Elections.

Casey/Non-Bid City: LICYPAA Event 1/24/20 8-10 NYCYPAA Valentines Day event 2/16/20 6-10pm. Spoke to Justice NENYPAA has decided not to cohost event and are meeting 2/10/20 to discuss whether or not to disband as a committee, They are in need of support.

Bradley/ Data Aggregation Adhoc: Started the process of putting together a list of previous host treasures to contact. Will seek help from Chris, Dana, Kailee, Mercedes. Believe treasures are Alicia for ESCY1 and Lisa for ESCY2.

### **New Business:**

Mercedes: We need to fill the position of Secretary, Anyone willing to volunteer?

Sariah: Willing and Able to fill in for Secretary Position.

Mercedes: New Hotel contract is looking much sexier! Contract language is much better.

Chris: Haven't had a chance to review the new contract, super excited looks workable besides the tax information.

Jenna: Asked Dana about how the new contract compares to the proposal. Still annoyed at the \$10.00 per table request.

Bradley: Can't really speak, has skimmed contract but hasn't read through entirely.

Dana: Very excited! We are tax exempt. In regards to the tables its actually \$15.00 per table over the original 10. I think 10 will be enough exhibit tables, it was enough for us but ultimately its up to host to decide. BEO is expected 1 month in advance, pretty standard for program. There is no food or beverage minimum though hotel is willing to accomodate \$1000.00, only designated person will be able to make decision in regards to coffee. \$5650.00 Space rental, Hotel has AV equipment but can bring in outside if necessary. Free parking and Free WIFI. The contract has the clauses we asked for. In my opinion it looks really good. Ready to sign pending committee approval and feedback.

Alex: Seems good, Trusting in other advisory members.

Stephen: All looks good. Questions whether or not we should sign on a contract if Advisory members havent done a Hotel Walkthrough.

Mercedes: Explains that Chris and Herself are the only Members able to sign contract and that most members on advisory never see the hotel before actual convention date.

Stephen: Have we already done a Walkthrough?

Mercedes: Yes, Host election Weekend.

Sariah: Couple Questions, Have we received a AV equipment pricing list? Master bill include space rental and any coverage for rooms that we do not meet attrition or just space rental? Can we waive 21% service charge?

Dana: Have not asked for AV pricing list. Master Bill includes both space rental and additional room coverage. Service charge is standard and cannot be waived.

Casey: Can we push out the October 23rd Room Block for attrition, I know in years past that has been crucial for some committees. Especially Rochester, the couple of days extention really helped them. Concerned with the ending times for Friday Night 11pm and Saturday Night 12pm. There are no rooms open past than meaning all programming would have to end. Paragraph under room chart states the hotel can make changes due to the gauranteed number of attendees how will that effect the space? Part of Contract has the Radisson listed, almost as

if Christine copied and pasted from previous contract. Can we Push the 3 days prior for the master bill to pay the day of?

Dana: Cut off Date was already proposed and signed. We will tell hotel the expected amount of attendees based on pre-registrations. 650 people etc.

Mercedes: Rochester, Buffalo and Albany all had attrition cut off dates 3 weeks prior almost to the day in previous years, It has become standard operating.

Ethan: Sunday only have space until 1pm, that would not leave an area or time for the wrap up meeting. Grammatical errors, Date errors, Pg 1 it states the 13th14thand 15th. On Pg 2 it has the dates 16th, 17th and 18th. Would like to see a clause in contract in regards to the hotel not being able to withhold their side of the contract and what the alternate solution would be.

Carolyn: Everybody covered questions. Thank you!

Sarah: Nothing to add.

Kailee: Everybody covered. Cut off for room times for programming, hotel being able to move around rooms however they want.

Mercedes: Conclude discussion, any motions?

Dana: **"I Motion to approve the Hotel Contract for ESCYPAA 7."** Seconded.

Mercedes: Just to clarify this is a motion to approve contract As Is. Once motion is on the floor we reopen discussion. Anything to add?

Chris: Nothing to add

Jenna: Nothing to add

Bradley: Nothing to add

Dana: The proposal we signed was an agreement, I don't believe it can be changed.

Mercedes: POI: The proposal did not contain all this contract language. The proposal is in place as a place/date holder. It is not a contract. I signed this with assurance from Christine that this proposal is not binding. Just so we are all clear we are willing to agree to 11pm cutoff for Friday night meaning there will be no dance for host 7, and again on Saturday at 12pm there will be no dance.

Alex: All good

Scott: Been on call the whole time, must have been a phone error. All set.

Stephen: Nothing more to add:

Sariah: Would like to see changes in grammatical errors and date/ name errors, also to have the times extended in the contract for room rental for programming.

Ethan: Changes in dates, grammatically and God Clause majorly.

Carolyn: I agree with all the necessary changes in dates, and times of rooms.

Sarah: I agree with all that is being said and how important this contract is, its a legal document.

Kailee: I'm not fully comfortable in signing, wants the same things adjusted. I don't want to limit hosts entertainment.

Called to a Vote:

**9 Votes all NO. Met Quorum Motion Fails.**

Mercedes: Going to reach out to host after their business meeting on thursday, we will schedule another advisory conference call on 1/20/20 9:15pm to discuss further the signing of this contract.

Carolyn: Closing Prayer.