

ESCYPAA Advisory Meeting Minutes 12/26/22

8:35pm Carolyn opens meeting with introduction

8:40pm Kayla prays us in with Set Aside Prayer

Reports:

Chair Report:

-Thanks to all for our elections.

-Responds to Adams report about Host 9 feeling disappointment with our committee leaving their event after the elections portion. Lets take this feedback and bring it with us into our new year, to be as intentional as we can be.

-We will be voting on the Hotel Contract tonight. Holding an Emergency Business meeting for the On-Center contract. Standby for date. Will be immediately. After vote, Carolyn and Bobby will sign.

-Adding Cindy and Todd to Bank Account this week.

-Several YPAA events upcoming in January, let's be present where we can.

Treasurer's Report:

-Spoke to Todd today, discussing electronic payments. Ryan and Bobby to set-up a PayPal account using the Advisory webmaster gmail account. No more Venmo or Apple Pay, not suited for nonprofits or businesses anymore.

-Todd will be looking into electronic card readers (stripe or square).

-Bank visit on Wednesday to add ESCY9 signers.

-9k currently in our account with several outstanding cheques to come out of that

-2k sent to LICYPAA

-Jeff motioned to accept, Adam seconded.

Secretary's Report:

-Send reports if you haven't already, even for past meetings.

-Bobby motioned to approve, Roger seconded.

Hotel's Report:

-Reviewing hotel contract revised on 12/17.

-Rooms night: Thurs 20 (10 King, 10 Double), Fri 150 (70 King, 80 Double), Sat 150(70 King, 80 Double), - \$129/night cost

-Complementary parking at front desk with stamp at front desk.

-Cut-off date is August 30th for phone calls and online.

-Room attrition Rate: 80%

-We were able to get the August rate for the conference center space. Hospitality room will be within the conference center as well.

-\$3,300 a day for Fri and Sat. Sunday is included in cost. \$6,600 for our conference meeting space.

-Food and Beverage Minimum of \$3,000 (\$2,700 would be 90%). This would consist of all food and concessions located within the hotel space. Adam was sent over a catering list. Sent to Host Committee.

-Food and Beverage cut-off date is August 10th.

-Payment scheduled was discussed as “not a good idea” as it was \$1,000 monthly. Expressed it would be easier to do a \$1,000 deposit and payment in full instead.

-On-Center has not yet been finalized. It will be the same price as the initial proposal. Awaiting response on Audio and Video to learn if it is included. Representative is still on vacation.

-Hotel is looking good. We are awaiting the On-Center contract to sign our Hotel contract.

-Discussion on food and beverage realistic spending. Most of the \$3,000 will be spent on coffee. No realistic reason to spending it upfront.

Pressing Reports:

CRAYPAA Liaison: Discussion on CRAYPAA treasury issues with unapproved spending.

Outreach Chair: Discussion on new format for Outreach Zoom Meeting – 19 attendees. Changing format from 2 meetings monthly into a forum for all the outreach chairs to connect within the state. 3rd Tuesday every month at 8pm

ROCYPAA Liaison: Elections being held first weekend of February.

New Business:

Stephen makes a motion to Accept the contract from Crowne Plaza Hotel revised on December 17th. Bobby seconded the motion.

Unanimously voted yes – motion passes. 11 accepted, 0 opposed, 0 abstentions

*****Tentative Emergency Business Meeting to vote on contract from the On-Center on Monday January 2nd at 7pm.**

Jeff motioned to close, Zach seconded.

Stephen prayed us out.