

ESCYPAA Advisory Meeting Minutes | 9/4/2023

Start time: 8:40pm

Carolyn does intro

Carolyn brought us in with the WE version of the Serenity Prayer at 8:41pm

REPORTS:

Chair: Reminder if you're not present to please send your report!

WE GOT BOOKS, Y'ALL! We will be discussing first impressions on our call this evening and take a more indepth look next week as well. PLEASE REMIND YOUR COMMITTEES THAT HARD COPIES ARE DUE FRIDAY OF THE CONFERENCE AT 2PM.

I **think** I've finished the schedule for the weekend, Bob's taking a look at it and I'm going to run it by Meg to make sure it all works out. If you are interested in attending the 7pm dinner on Thursday and the 12:30pm brunch on Sunday, please let me know. I need a head count for reservations!!!!

Just one more meeting until the convention after tonight! Can't wait to see you all. Call or text with any questions/ new business!

Alt-Chair: Attached you will find a document outlining how one submits our taxes. I have started looking over the bid books and I will parrot what Kayla said in that there are no easy decisions here for us. Over the next couple of weeks I will be putting together a "Hotels Cheat Sheet" for us outlining all of the key details we look for in these hotel contracts, so it is easy to compare them when we are at the conference. If you have any questions for me please let me know.

*From DANIELLE - link to this document in our Advisory Minutes folder:

https://docs.google.com/document/d/1s_z2yysBA9DDEKU-JJsR3_1-rc5MW4Br/edit?usp=drive_link&ouid=110265512522740550849&rtpof=true&sd=true

Treasurer:

The following is a snapshot of Chase accounts:

Advisory account \$5811.97

Host 9 account \$8655.66

Host 10 account \$2750.00

There have been no changes to the Advisory or Host 10 accounts.

I submitted the credit card authorization form for the Crown Plaza this week. Adam sent the receipt that \$8,418.40 was debited to the Host 10 account.

I got a message from Jeff last Sunday night that Cindy's card got declined. I was confused as I did not know that Cindy had a card. After further investigation it was discovered that the card Cindy had is a card that Bobby gave to her before the shenanigans with the cards being used by the Crown Plaza without our permission. If you remember when I went to the bank they had advisory members on the account that had rolled off 3-4 yrs. ago and host treasurers from Host 2-3 on the account. All cards were discontinued. I was never told that Cindy had a card; only that Cindy had not gone into the bank personally to confirm her being an authorized user of the account. After talking with Todd it was also discovered that that particular card has been declined numerous times in the past 4-5 months; I was told that they just thought that whatever particular vendor where they were using it didn't accept debit. I'm guessing that this may be the reason Host members used their own funds for particular purchases.

My intention was to report this information verbally during last week's call but never gave a report due to other pressing concerns that evening. I talked to Bobby to let him know all this on Tuesday.

I have sent Todd a picture of the Host 9 debit card so insurance could be purchased. Todd and I have talked about getting him the physical card. At the writing of this report I have sent Todd a text letting him know that I will be in his area tomorrow and am willing to meet up with him to give him the Host 9 debit card for anything they may need prior to the conference.

*BOBBY made a motion to accept the Treasurer's report; ZACH seconded 9/2

**BOBBY made a motion to accept the Treasurer's report; ZACH seconded 8/28*

Secretary: Minutes in folder and on discord.

Minutes 8/28:

<https://docs.google.com/document/d/1Mb11YfE0pkBYL8UAY5lq7SVQzDIYx447ILhkNqRz3xg/edit?usp=sharing>

Minutes Folder:

<https://drive.google.com/drive/folders/1REnZt96z50kvT9ptgx2MoOPPDqQ8JVwj?usp=sharing>

Key points from last meeting:

- Met with HOST
- Had a debriefing
- Had an advisory committee member check in

- **NEED TO MOTION ON ACCEPTING LAST WEEK'S MINUTES AND TREASURER'S REPORT AT TODAY'S MEETING**

*BOBBY made a motion to accept the Secretary's report; ZACH seconded FOR 9/4

*BOBBY made a motion to accept the Secretary's report; ZACH seconded FOR 8/28

Hotel: The room block is closed. I haven't heard of anyone needing a room yet. Rooms have been transferred between people.

I put up on the ESCYPAA Facebook page of other hotels nearby for people.

The Crowne Plaza has been paid in the amount of \$8,418.40 on Thursday August 31, 2023.

The Oncenter got the insurance policy and is all set with that.

At this time loose ends are being tied up with the hotel in regards with setup and outreach tables.

I will ask the hotel about the parking stickers for Thursday night and Friday prior to the conference if people plan on leaving.

I am waiting on the insurance policy for the Crowne Plaza which I do not need until Wednesday September 13th.

Archivist: *DIDN'T RECEIVE REPORT*

Bid City Liaisons

HVYPAA: Hey guys completely forgot that there was a meeting today. Still out in SF for ICYPAA nothing really to report Hvypaa's bid book is in super excited for the conference hope everyone's weekend was great!

CRAYPAA: CRAYPAA originally submitted their bid book at around 8:00 pm on Friday. Upon submission, I noticed 3 contracts in the book and 3 budgets in separate files outside of the digital book but the budget for the Desmond was incomplete and had a bunch of TBD in the hotel line items. When I spoke to Kate about it, she informed me that they did that on purpose to reflect that they are still in negotiations with that hotel so they don't have final numbers yet but did provide us with 2 completed contracts and budgets which is what is required. Kate also stated that she believed they had until Friday, September 15 to submit contracts so the plan was to submit an updated contract and budget once negotiations were completed. I was on the phone with Carolyn at the time and was able to seek some guidance and clarification.

Ultimately I suggested to Kate to see if they could have Vinnie set up the Desmond budget to reflect the current contract they have with the Desmond. I also suggested to add the budgets into the actual book PDF with page numbers as that would be most efficient if it was at all possible. Carolyn confirmed they can submit an updated contract and budget for the Desmond on Friday September 15.

They were able to make these changes and resubmit their book at 11:11 pm. I was CC'd on the email to the ESCYPAA Bid email so I was able to read through and forward it to you all on the thread Ryan had started for the HVYPAA book.

I have read and reread all 3 books 4 times each because, well... I'm insane. I HAVE NO IDEA WHERE IT'S GOING!!! To me, there is no clear winner. 3 INCREDIBLE BIDS. I am happy with this as this means I will be entering site selection with a completely open mind.

Lastly, I'd like to formally apologize to this council for my behavior at our last meeting. I was wrong on so many levels. I've reached out to a bunch of you and I appreciate all your love, feedback, and experience. I won't be on the meeting tonight as I have the EACYPAA XX Host meeting. But please know I love you all and I plan to continue reaching out to you guys much more often. I CAN'T WAIT TO SEE EVERYONE!!!!

ROCYPAA: Nothing to report other than I'M SO EXCITED TO SEE Y'ALL (even though I'll see you on zoom next week too) and thank you everyone for all you've done this year.

SYRYPAA: SYRYPAA nothing new to report... BUT THEY'RE KILLING IT!!

Past Host Liaison: No new report. Traveling back from Hershey today, join yall from the car!

Non Bid City Liaison:

Read Rocypaa bid book. CRAYPAA tonight. I am having issues with Hvypaa bid book. If anyone has it in a pdf, please send so I can view and print.

BUFFYPAA's event is next Sunday. Anyone from advisory planning on attending?

Outreach: Happy Labor Day. I will be laboring all day at work tmrw!! We have 2 Winners for the pre-reg competition!! Congrats to Rocypaa & Worcpaa!!!!
Been helping host getting folks signed up for service at the conference. Meg is putting finishing touches on the program. Release soon!!!!
Spent the day looking over bid books, making lots of notes!!! The more we know now 😊

Prayer & Unity Chair: I have nothing new to report. See you all next weekend!! 😊

Web Chair: No new report. Traveling back from Hershey today, join yall from the car!

Anti-Harassment Adhoc Chair: *This topic will be tabled until after this year's conference.

Discussion of Bid Books

CAROLYN

- Skimmed but nothing big to note for me yet. Will do a deep dive before next meeting.

JEFF

- Loved HVYPAA's Requirement 4 letter!
- Pizza listed and nothing budgeted for it??
- Nice to have so many options as opposed to last year where we were in between a rock and a hard place
- CRAYPAA took the advice with the detailed financials they were given last year
- ROCYPAA needs to be more detailed in their financials

PAUSE TO RETURN TO TREASURER'S REPORT

BOBBY

- A strong advisory fosters strong bids. Any mistakes we were making last year have been corrected this year. We got amazing bids this year!
- Key things that stood out: all of them are going with these bold statements without the troubleshooting or giving a plan, depending on ::magic::
- Requirement 14 is his favorite - ROCYPAA is very practical; HVYPAA and CRAYPAA threw out traditions rather than talking about their weaker points and how they are going to deal with them
- Finances look pretty good over-all
- More ROCYPAA for req 5
- Love req 4, and some need a little more - this really decides where the conference goes
- Some hotel contracts are a little wonky
- We have our work cut out for us on picking a winner this year!

ZACH

- CRAYPAA only showed up for one host event that they didn't co-host
- How many people from each committee are signing up to volunteer at the convention - not just on panels and workshops?
- ROCYPAA is really killing it but he gets the sense they don't really want to host it; they know they can, but they'd rather not; having trouble filling up treatment commitments; they have always been a strong committee and will have no trouble making the money needed

- CRAYPAA worried about the unity aspect and actually getting out of Albany; major city and will get the people there, so no financial worries, but worries about the committee and unity
- HVYPAA hotel contract is \$200/night and that's a problem; talked about AV and needing to adjust; one committee that's a little bit of a worry with making the money; like Holiday Inn contract; from a rotation stand point, he thinks it's time for them to host again
- All of these committees CAN SUCCESSFULLY host this convention, which is wonderful

BOBBY

- Going places
- CRAYPAA was terrible at attending HOST events; ROCYPAA was great
- CRAYPAA was good at going to large scale events; ROCYPAA was terrible
- HVYPAA is ready for it; this is the best bid they've ever put in; new crew of individuals too, not just the old guard
- ROCYPAA is struggling to get new people to get involved; would love to see them have time to build this
- CRAYPAA struggles with leadership
- CRAYPAA has new members every time an event happens

ADAM

- What a phenomenal year?!
- HVYPAA's packet blew him away
- Some things stood out - financials stuck out across the board, but going to do a deeper dive on that coming out
- As a committee, being better about where we are going to send it as far as unity and being concerned about them struggling to meet their budgetary obligations
- Are they going to be able to HOST events as well as go out and attend others?
- Problems with the Billa Roma (sp?)
- Hilton for CRAYPAA
- Holiday Inn for HVYPAA
- Double Tree for ROCYPAA
- HVYPAA is on fire; CRAYPAA is struggling; ROCYPAA is fine
- Spirit of Rotation is important, and going to HVYPAA for the 2nd time rather than ROCYPAA for the 3rd time within a short period of time may be better judgment

ZACH

- CRAYPAA lack of leadership; not sure they can hold up to the pressures of hosting right now
- Committees struggle after hosting (except LI, which stayed on fire and is now hosting EACYPAA)
- ROCYPAA - would like to see more new members who are on fire; they're just doing this to be of service to their area, which is what we are supposed to do

STEPHEN

- One of the reasons we get the bid books a couple of weeks early is not only for us to review, but to give the committees small critiques before the actual bid so they can take the info and fix stuff up
- Wants to continue to support the committees and give them feedback so they can go and make the necessary edits

DANIELLE

- Agree with everything that has been said
- Spirit of rotation is really important
- I worry that CRAYPAA will struggle staying together during their actual HOST year, let alone after hosting

CAROLYN

- Was thinking this same thing
- Hoping CRAYPAA takes the feedback we gave them and makes the changes
- Bid skits are what do it for me - like how Req 4 does it for Bobby

CAROLYN goes over our convention schedule

JEFF made a motion to close; ZACH seconded

BOBBY closed with the Serenity Prayer at 10:00pm